If you have already sketched the graph of y = f(x) then,

- 1) to sketch y = f(x+a), you should shift (translate) the graph of y = f(x) by 'a' units in the negative x direction.
- 2) to sketch y = f(x a), you should shift (translate) the graph of y = f(x) by 'a' units in the positive x direction.
- 3) to sketch y = f(x) + a, you should shift (translate) the graph of y = f(x) by 'a' units in the positive y direction.
- 4) to sketch y = f(x) a, you should shift (translate) the graph of y = f(x) by 'a' units in the negative y direction.
- 5) to sketch y = af(x), you should stretch the graph of y = f(x) by a scale factor of 'a' parallel to the y axis.

[To do this easily, you multiply all the y-coordinates by 'a' and keep the x-coordinates the same.]

6) to sketch y = f(ax), you should stretch the graph of y = f(x) by a scale factor of $\frac{1}{a}$ parallel to the x axis.

[To do this easily, you multiply all the x-coordinates by $\frac{1}{a}$ and keep the y-coordinates the same.]

- 7) to sketch y = -f(x), you should reflect the graph of y = f(x) in the x axis.
- 8) to sketch y = f(-x), you should reflect the graph of y = f(x) in the y axis.